

# WHAT TO DO IF YOUR CHILD IS SICK...

## 1 CONTACT SCHOOL

Contact school on the first day of absence before 8.50 am. Our preferred method of contact is through Studybugs ([www.studybugs.co.uk](http://www.studybugs.co.uk)). Speak to the office 01277 353160 or leave a voice mail. OR, you can go into school and speak to the office staff.



## 2 KEEP IN TOUCH

Contact the school on every further day of absence, again before 8.50am

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## PROVIDE EVIDENCE

Sometimes you may be asked to provide evidence for an absence. This could be photos of the child, photos of medicine or copies of an appointment.



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## RETURN TO SCHOOL

Children should return to school as soon as they are well enough. If they need medicine to be given during the school day, please complete the form here <https://www.mountnessing.essex.sch.uk/request-to-administer-medicine/> or in the school office.



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## IF YOU ARE WORRIED...

You can always call school to check on your child during the school day. You could email the class teacher too.



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